

For the safety and well-being of our clients and staff, we will be closing public access to our office and a majority of our staff will be working remotely. Thankfully, several years ago we made a significant investment in technology creating a secure work environment making it possible for our essential functions to be handled by our staff working remotely.

#### Accessibility

We are available in many ways to serve you during this "Stay at Home, Stay Safe" period imposed by our Governor; however, we have immediately imposed the following:

- There will be no face-to-face appointments in our office and our office doors will be locked. Any necessary meetings will be held virtually or by phone.

Contact us by office phone, cell phone or email and we will try to get back to you in a timely manner. Contact information for Bailey & Terranova team members can be found on our website. ([www.baileyterranova.com](http://www.baileyterranova.com)).